

# Introduction

Winterim is the centerpiece of Lawrence Academy's commitment to experiential education — learning in the concrete and physical world of activity as a complement to learning in the vicarious and symbol-filled world of traditional classrooms. It brings something different to our campus. It is an opportunity to explore a wider range of subjects and skills than is otherwise possible in a regular classroom, through risk-taking, discovery, inquiry, and reflection. It is a chance to learn in a variety of settings and from a variety of professionals. It encourages deeper, more intense faculty-student relationships as we redefine our roles as student and teacher in side-by-side endeavors. In short, Winterim reminds us that learning is not restricted to classrooms and that learning is a lifelong adventure and a joy.

## Course Selection

On page 2, you will find the Course Sign-Up Form. Parents should take an early and active role in helping their children select the courses that would be most stimulating and beneficial for them. Please note that some course descriptions include advisories with important information about health and skill requirements, as well as information about early departures and late returns. **Since it is not possible for each student to get his or her first choice, students should consider their second, third, fourth, and fifth choices very carefully, as chance may easily put them in these courses.**

**Note:** Students may not enroll in the same course twice during their time at Lawrence Academy.

**Senior and junior selections are due by 1:30 p.m., Wednesday, Nov. 29, 2017.**

**Sophomore and freshman selections are due by 1:30 p.m., Wednesday, Dec. 6, 2017.**

The later sign-up for sophomores and freshmen is designed to allow those students to see what courses remain open after senior and junior selections have taken place. Students who might not see their families prior to these dates can secure the necessary parent permission in two ways:

1. Having their families sign permission for a number of courses (more than five) over Thanksgiving vacation.
2. Having their families phone or fax permission to the school in care of Tony Hawgood, Winterim director.

**Please Note: BOTH sides of the selection form need to be dated and signed in order for it to be considered complete.**

## Credit

Winterim is a graduation requirement and must be passed. If a student does not earn credit for a Winterim course, he or she will be required to make up the missing requirement during the following summer. To make up this obligation, students may either enroll in a two-week (or longer) Outward Bound course (or similar, approved program) or perform 50 hours of community service. In the event that a student selects the latter, the community service site coordinator must contact the Winterim director before approval will be granted.

Students should understand that all school rules, including the prohibition of alcohol and illegal drugs, remain in force during Winterim (both on and off campus). Violations will result in disciplinary action and could result in the loss of Winterim credit.

## Absences

Winterim runs from Monday, March 5, until 6:30 p.m. on Friday, March 16, 2018. **Students MUST remain until 6:30 p.m. or risk losing Winterim credit.** Given the short, intensive nature of the program, absences are not permitted. Any absences may result in loss of Winterim credit and will require summer make-up.

Legitimate illnesses and emergencies will be dealt with on an individual basis, but the time will quickly come when too much of the course has been missed. In the spirit of course completion and group experience, early departures for vacation will result in automatic loss of credit.

## Financial Aid

Four endowment funds — the Claire Saltonstall '76 Memorial Fund, the Conway Endowment Fund for Winterim Scholarships, the Richard H. Gagné Winterim Scholarship Fund, and the Sanford Williams Family Endowment Fund — provide income that supports Winterim financial aid.

**The deadline for applications for financial aid is Friday, November 10, 2017.**

Seniors receiving financial aid for tuition but have not yet been on a travel course or have not received any Winterim scholarship aid in the past need only inform the Winterim director in writing that they are interested in an award without providing a rationale. All other students may apply for assistance by submitting a letter to the Winterim director that outlines which courses they are selecting and how they feel they will benefit from taking these particular courses. Although seniority is taken into consideration when evaluating financial aid requests, anyone in any class may apply for a modest grant.

## Financial Risk and Insurance

Once a student is placed in a course, the school begins to make financial commitments based on the expectation of the student's participation in that course. For this reason, the family is responsible for the cost of that course even if the student must drop the course, regardless of the reason. Additionally, if their child needs to enroll in another course, the family is also obligated to pay the cost of the new course.

The risk of travel cancellations has increased greatly with the rising global threat of violence and pandemics. For this reason, all students in travel courses will be required to purchase travel insurance through a group policy offered by the school. School decisions about whether to cancel travel courses will be guided by the prudent monitoring of developing circumstances in individual locales and by State Department advisories. In all cases, families are responsible for the full cost of the program. The school will work with the insurance company, if applicable, and our vendors to recoup as much of the program costs as possible.

## The On-Campus Program

The on-campus Winterim program runs in the spirit of the off-campus program. Therefore, all boarding students are required to participate in evening activities that are designed to be enjoyable and to bring the residential community together. After dinner, Mondays through Thursdays, students either choose an activity from a few different options or participate in an activity for everyone. To help defray the cost of these activities, all boarders in on-campus courses will be assessed a \$140 activity fee for the two weeks. Day students are welcome and encouraged to attend any of these activities by signing up for them in advance. They will be charged a fee on a per-activity basis.

# Course Sign-Up Form

Student Name: \_\_\_\_\_

Grade: 9th 10th 11th 12th (Please circle one.)

Fill out both sides of this form completely and submit it to the director of Winterim by the deadline.

**Senior and junior forms are due at 1:30 p.m., Wednesday, Nov. 29, 2017.**

**Sophomore and freshman forms are due at 1:30 p.m., Wednesday, Dec. 6, 2017.**

Parents and guardians should take an active role in Winterim course selection. Final decisions about travel courses will be guided by developing circumstances and by State Department travel advisories. Please note that some course descriptions include advisories with important information about health and skill requirements, as well as early departures and late returns.

**Note: Winterim runs Monday, March 5 until 6:30 p.m. Friday, March 16, 2018. (Students MUST remain until 6:30 p.m. or risk losing Winterim credit.)**

I hereby permit \_\_\_\_\_ to take the following Winterim courses:

1. \_\_\_\_\_ \$ \_\_\_\_\_

2. \_\_\_\_\_ \$ \_\_\_\_\_

3. \_\_\_\_\_ \$ \_\_\_\_\_

4. \_\_\_\_\_ \$ \_\_\_\_\_

5. \_\_\_\_\_ \$ \_\_\_\_\_

In signing this permission, I/we agree to pay the stated cost of the course by the stated date when billed. I/we assume the risk that, if my/our child must drop the course after being placed in it, I/we will remain responsible for the cost of the course (see section on Financial Risk in the Introduction). All programs will be billed as soon as course placement is confirmed.

\_\_\_\_\_  
Parent/Guardian Signature

Please complete the liability waiver on the following page.

# Liability Waiver Form

## *for Participation in the Lawrence Academy Winterim Program*

The parties to this release are \_\_\_\_\_ (student),

\_\_\_\_\_  
(student's parents or legal guardian if student is under 18, all referred to hereafter jointly and severally as "student"),

and Lawrence Academy. The student, with the consent of the student's parents or legal guardian, has chosen to participate in the Winterim program (hereafter "program") during the month of March 2018.

### **Assumption of Risk**

I understand and accept that participation in the program may expose participants to increased physical risks. Some of the risks which may be present or occur include, but are not limited to, those associated with the following activities (some of which may be associated only with certain trips): travel — by plane, automobile, boat, bicycle, horse, or on foot — snorkeling, SCUBA diving, and swimming; the forces of nature (including, but not limited to, lightning, major storms, and strong sun); the physical exertion associated with outdoor activity and/or a rigorous exercise program; injuries inflicted by animals, insects, reptiles, or plants (including mosquito-borne illnesses including, but not limited to, Zika, Chikungunya, and Dengue fever); unfamiliar or different food, drink, customs, laws, driving practices, diseases, and health care; and the hazards of traveling in steep terrain, including falling.

### **Adherence to Standards**

Student understands and agrees to abide by all policies, rules, and regulations of Lawrence Academy and all rules, regulations, and laws of the respective countries to be visited. Student further agrees to obey all rules, directions, and precautions issued by Lawrence Academy or its representatives; by any associated individuals, institutions, or organizations; or by the United States Government.

### **Release of Liability**

In consideration of participation in this program, I have and do hereby release and hold harmless Lawrence Academy and all its employees, trustees, faculty, representatives, and agents (hereafter, "released parties") from any and all liability, actions, causes of action, claims, or demands of every kind and nature whatsoever and specifically any claim for negligence or negligent acts which may arise out of, or in connection with, the student's involvement in the Winterim program. Student further releases and discharges the released parties from responsibility for any accident, illness, injury, or any other consequences arising or resulting directly or indirectly from student's participation in the program. The student recognizes and agrees that the released parties assume no responsibility for any liability, damage, or injury that may be caused by student's negligence or willful acts committed prior to, during, or after participation in the program, or for any liability, damage, or injury caused by the intentional or negligent acts or omissions of any other participant in the program, or caused by any other person. The terms hereof shall serve as a release, indemnification, and assumption of risk for the student's heirs, executors, representatives, attorneys, and administrators, and for all members of the student's family, including any minors. I agree that the foregoing obligation shall be binding.

### **Substantive Law**

This release shall be construed and enforced in accordance with the substantive law of the Commonwealth of Massachusetts, without regard for its conflict of law rules.

I have carefully read this agreement and fully understand its contents. I am aware that this is a release of liability and a contract between me and Lawrence Academy and/or the affiliated organizations and sign it of my own free will.

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Student Name	Date	Student Signature
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Parent/Guardian Name	Date	Parent/Guardian Signature
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Parent/Guardian Name	Date	Parent/Guardian Signature
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