



LAWRENCE ACADEMY
Academic Support Office
Learning Strategy Coaching Policies & Fees
[CLICK HERE for ONLINE REGISTRATION FORM](#)

“The purpose of learning strategy coaching is to support those students who experience difficulty with their academic performance due to learning disabilities or learning style differences. Students who have gaps in basic academic skills and/or those who significantly struggle with self-management skills – such as active study skills, time management, organization, and task completion/planning – may also benefit from the support of a learning coach.” Before completing this form, refer to the document titled [Learning Strategy Coaching Description](#) (located on the [Academic Support web page](#)) to understand the purpose, goals, and process of learning coaching at Lawrence Academy.

Schedule: Students may meet with a coach either once or twice a week.* The director of academic support oversees and approves the schedule; however, the coach may contact the student directly regarding the day and time of the session(s). The schedule is created a few weeks prior to the start of each term. Students are responsible for their attendance and promptness; coaching is considered an academic commitment. The student and coach will sign an agreement that contains specific guidelines about coaching. We expect returning students will reduce learning coaching support as they progress. Please refer to any recommendations you have received from the Academic Support Office regarding coaching support.

Billing/Cost: **Payment must be received in order for coaching to begin.** Coaching is contracted and billed by TERM; however, for students who are in need of coaching year round, you may choose to be contracted and billed by the YEAR, at a reduced rate. **If you choose this option, your account will NOT be credited for any request to stop or reduce the coaching during the year.** If you begin coaching after the start of the term, the cost will be prorated based on the number of weeks left in the term.

Contract/Bill By Term	Once per week (on average)*	Twice per week (on average)*
Fall Term	\$ 1,250	\$ 2,500
Winter Term	\$ 1,500	\$ 3,000
Spring Term	\$ 1,250	\$ 2,500

Contract/Bill By Year*	Reduced Cost
Plan A: All year 1x/wk	\$ 3,700
Plan B: All year 2x/wk	\$ 7,300
Plan C: Fall 2x/wk; Winter and Spring 1x/wk	\$ 4,850
Plan D: Fall and Winter 2x/wk; Spring 1x/wk	\$ 6,200

*Due to the varying number of weeks school is in session, special schedules, snow days, etc., over the full term, a student will have an **average** of one or two sessions a week, depending upon the plan chosen. (In other words, there will be some weeks of altered schedules that do not allow for sessions to happen and other weeks when a coach might see your child more than usual.)

In case of early withdrawal, no refund will be made once a schedule has been set and the term has started. If possible, missed sessions will be made up, provided at least 24-hour notice has been given and the reason for missing the session is valid. Students may reach coaches by email or phone, and notice should be given by leaving a message on their phone, texting, or emailing. There are altered school schedules that may affect the time/place of sessions or cancel them. **In any case, there is no refund for missed or cancelled sessions that are unable to be rescheduled.** Coaches are not available for “drop in” help. The sessions are integrated into the student’s academic day and, therefore, are treated much like attending a class. Students should not expect to get homework completed in coaching; however, their assignments are often broken down into specific tasks, or strategies are provided to approach the type of assignment given, and some homework is started, reviewed, or checked. Refer to the “Learning Strategy Coaching Description” for more information.

The ONLINE registration form must be completed and signed before sessions will be scheduled. The online form can be found by [clicking here](#).

Cynthia Blood, director of academic support
 PO Box 992 ♦ Groton, MA 01450
 Phone: (978) 448-1581 ♦ Fax: (978) 448-9208 ♦ cblood@lacademy.edu